

## Zertifikatsprüfungsordnung und Lehrgangsbeschreibung

Diese Zertifikatsprüfungsordnung der Steinbeis+Akademie der Steinbeis Hochschule gilt für den folgenden Lehrgang auf Basis der gültigen Rahmenordnung zur Durchführung von Zertifikatslehrgängen (RZLG) in der jeweils aktuellen Fassung.

### Lehrgangsbezeichnung International Lean Coach & Facilitator

<b>Kompetenzfeld</b>	Management	Persönlichkeitsentwicklung	Bildungsmanagement	Gesundheitswesen	Technologie
		X			
<b>Durchführungsort/e</b>	Stuttgart	Luxemburg (geplant)	München (geplant)	Frankfurt (geplant)	Inhouse (bei Bedarf)
<b>Abschluss</b>	Diploma of Advanced Studies (DAS)	Certificate of Advanced Studies (CAS)	Diploma of Basic Studies (DBS)	Certificate of Basic Studies (CBS)	
				X	
<b>Qualifikationsziel</b>	<ul style="list-style-type: none"> <li>• Understand what Lean actually means and what makes it so successful in real life</li> <li>• Identify waste and to know how to implement counter measures in intl. environments</li> <li>• Transfer your newly acquired knowledge to your business functions</li> <li>• Implement lean standards internationally and even in areas with high complexity</li> <li>• Apply the common lean tools tailored to your needs</li> <li>• Know how targeted communication and coaching can support a bottom-up lean project</li> <li>• Apply a professional consulting firm approach to lean management</li> <li>• Run an international lean project</li> </ul>				
<b>RZLG-ergänzende Zulassungsvoraussetzung</b>	Keine				
<b>Lehrform</b>	Präsenz	Präsenz/Online	Online		
		X			
<b>Sprache</b>	Englisch				
<b>Workload in Std.</b>	<b>Gesamt</b>	Seminarzeit	Selbstlernzeit	Transferzeit	
	33	33	0	0	

Art der Leistungsnachweise (LNW)	Klausur (K)	Präsentation/ mündliche Prüfung (P)	Case (C)	Transferarbeit (TA)	Projektstudienarbeit (PSA)
		X			

## Inhalte

Modul	Schwerpunktt Themen	Seminarzeit/h
Core Elements of a Lean Enterprise	<ul style="list-style-type: none"> <li>- A "lean" company – what does that mean?</li> <li>- "what is in it for me" – Reasons for implementing lean</li> <li>- Cornerstones of a lean transformation</li> <li>- A day in the life of a lean transformation</li> </ul>	8
Basic Phases of a Lean Project	<ul style="list-style-type: none"> <li>- Initialization: Scoping, Team and project set-up, communication and Change Management</li> <li>- Analysis: diagnosis of the organization, KPI, leadership and savings estimate</li> <li>- Design: translation of identified field of actions into future possibilities</li> <li>- Planning: transfer of design into execution and work streams</li> </ul>	8
Execution and Sustainability	<ul style="list-style-type: none"> <li>- Implementation: stabilization, optimization und measuring of progress</li> <li>- Review: Improvement, coaching and long-term embedding into the new organization</li> <li>- Common lean tools in practice</li> </ul>	8
Lean in Practice	<ul style="list-style-type: none"> <li>- Lean in administrative areas</li> <li>- Transfer and reinforcement: Lean Simulation</li> </ul>	8
Practical Coaching Transfer & Case Study	<ul style="list-style-type: none"> <li>- Presentation of key learnings - oral examination</li> </ul>	1